

LONDON BOROUGH OF BRENT

FORWARD PLAN OF KEY DECISIONS

for the period 6 June 2017 to 31 October 2017

The Council is required to give **28 days'** notice of Key Decisions to be taken by the Cabinet, Cabinet Committees and council officers. Briefly, a Key Decision is defined by Regulations as a Cabinet decision which is likely to result in significant expenditure or savings, or have a significant effect on communities living or working in an area comprising two or more wards.

All Key Decisions and decisions made by the Cabinet and Cabinet Committees are subject to a call-in provision whereby a committee made up of councillors not on the Cabinet will meet to consider the decisions. Following this, the original decision maker Cabinet will take into account the recommendations of the committee and may then implement or change its decision as it sees fit. The exact date when the recommendations of the Scrutiny Committee are to be re-considered by the Cabinet or a Cabinet Committee (as the case may be) can be obtained from Governance Services.

Members of the public are entitled to see the reports that will be relied on when the decision is taken unless they contain confidential or exempt information under the Local Government Act 1972 as amended and will be published on the council's website at least five clear working days before the date the decision is due to be taken. Paper copies can also be obtained from Governance Services, Brent Civic Centre, Engineers Way, Wembley, Middlesex, HA9 0FJ, telephone 020 8937 6607/1355 or via e-mail to committee@brent.gov.uk.

Should you wish to make representations regarding any matter listed or that a report should be considered in public, please email Governance Services at committee@brent.gov.uk or telephone 020 8937 6607/1355 at least one week before the decision is to be taken. Your representations and the council's response will be published on the Council's website at least 5 working days before the Cabinet/ Cabinet Committee meeting.

The current membership of the Cabinet is as follows:

Cllr Butt (Leader)
Cllr McLennan (Deputy Leader)
Cllr Farah (Housing and Welfare Reform)
Cllr Hirani (Community Well-being)

Cllr Tatler (Regeneration, Growth, Employment and Skills)
Cllr M Patel (Children and Young People)
Cllr Southwood (Environment)
Cllr Miller (Stronger Communities)

Publication Date: June 2017

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Tel: 020 8937 1355/6607
Fax: 020 8937 1360

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer by the date stated
June					
<p>Allocation of Grant to Single PASS homelessness prevention programme</p> <p>In line with the agreed recommendation in the January 2017 cabinet report, the Strategic Director, Community Wellbeing, in consultation with the Lead Member for Housing and Welfare Reform, to approve the allocation of up to £1.8m grant funding for prevention of homelessness and sustainment of accommodation through the Brent Single PASS programme, following the competitive bidding process with closing date of 2nd June 2017.”</p> <p>KEY</p> <p>Report:</p>	Strategic Director, Community Well-being	Strategic Director, Community Well-being	Lead Member for Housing and Welfare Reform (Councillor Harbi Farah)	13 Jun 2017	tim.gray@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer by the date stated
<p>Extending Selective Licensing in the Private Rented Sector To consider the evidence and the responses to consultation and determine whether the selective licensing scheme should be extended to other areas of Brent, and that subject to the approval of the above, to agree that the proposal be submitted to the Secretary of State for the Department of Communities and Local Government (DCLG) for confirmation.</p> <p>Reason for Deferral: This item has been deferred from the May Cabinet Agenda to June as data is still being analysed in order to verify the approach taken.</p> <p>KEY Report: Open</p>	Cabinet	Strategic Director, Community Well-being	Councillor Harbi Farah	19 Jun 2017	Strategy & Policy Manager Tel: 020 8937 2336 tony.hirsch@brent.gov.uk
<p>Bridge Park Community Leisure Centre To agree that a programme of public consultation is undertaken with leisure centre users on the strongly preferred option to close the current facility and reconfirm our commitment to delivering a new leisure centre at Bridge Park.</p> <p>KEY Report: Open</p>	Cabinet	Strategic Director, Community Well-being		19 Jun 2017	Strategic Director, Community Well-being Tel: 020 8937 5937 phil.porter@brent.gov.uk

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<p>BHP Transition Update That Cabinet note the progress made towards transition of Housing Management back to the Council, and approve the recommended option for the future of the BHP legal entity.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Strategic Director, Community Well-being	Lead Member for Housing and Welfare Reform (Councillor Harbi Farah)	19 Jun 2017	Head of Chief Executive's Office joanna.walton@brent.gov.uk

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<p>Dynamic Purchasing System (DPS) Cabinet Approval to Award Report</p> <p>To agree the award of a contract to provide services following the completion of a competitive procurement process using the DPS.</p> <p>Contract Awards for the following services:</p> <ul style="list-style-type: none"> • Older Adults Housing Related Support and Accident Prevention & Handyperson Service • Support and Social Care Provision for People with Disabilities Living in Supported Housing • Generic Floating Support, Housing Related Support Services • Mental Health Housing Related Support Services • Accommodation Based Housing Related Support Services for Individuals with Multiple Needs • Women, Families and Young People Housing Related Support Services <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Strategic Director, Community Well-being	Lead Member for Community Wellbeing (Councillor Krupesh Hirani)	19 Jun 2017	Operational Director, Adult Social Care Tel: 020 8937 6168 helen.woodland@brent.gov.uk

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Domestic Abuse IDVA Support contract To agree the contract value and overview support specification, as well as the procurement route advised. KEY Report: Open	Cabinet	Strategic Director, Regeneration and Environment	Lead Member for Stronger Communities (Councillor Tom Miller)	19 Jun 2017	Head of Community Protection Karina.Wane@brent.gov.uk

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<p>Chippenham Gardens, South Kilburn - To seek approval to use an appropriate Framework or OJEU process to procure a delivery partner together with an update on project issues and options</p> <p>To seek approval to use an appropriate Framework or OJEU process to procure a development partner.</p> <p>Reason for Deferral: This item has been deferred from the May Cabinet meeting to June as it requires further officer review.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Strategic Director, Regeneration and Environment	Lead Member for Regeneration, Growth, Employment and Skills (Councillor Shama Tatler)	19 Jun 2017	Senior Project Manager, Estate Regeneration Marie.Frederick@brent.gov.uk

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<p>Gloucester House and Durham Court – South Kilburn - Appropriation of Housing and Non Housing Land and Open Space To approve the advertising of the intention to appropriate and dispose of open space at Gloucester House and Durham Court site, and to appropriate the whole site including open space for planning purposes.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Strategic Director, Regeneration and Environment	Lead Member for Regeneration, Growth, Employment and Skills (Councillor Shama Tatler)	19 Jun 2017	Strategic Property Tel: 020 8937 2556 jill.rennie@brent.gov.uk
<p>Brent Housing Zones – Programme Funding and Wembley Partnership Structure To approve the partnership structure proposed for Wembley Housing Zone and approve the funding required for the programme going forward.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Strategic Director, Regeneration and Environment	Lead Member for Regeneration, Growth, Employment and Skills (Councillor Shama Tatler)	19 Jun 2017	Regeneration Officer Maire.Grogan@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer by the date stated
<p>Basements Supplementary Planning Document To consider consultation feedback, officer responses and recommended changes to the draft SPD. To adopt the Basements Supplementary Planning Document.</p> <p>KEY Report: Open</p>	Cabinet	Strategic Director, Regeneration and Environment	Lead Member for Regeneration, Growth, Employment and Skills (Councillor Shama Tatler)	19 Jun 2017	Principal Planner in Policy and Projects Tel: 020 8937 5301 claire.jones@brent.gov.uk
<p>South Kilburn Supplementary Planning Document To consider consultation feedback, officer responses and recommended changes to the draft SPD.</p> <p>To adopt the South Kilburn Supplementary Planning Document.</p> <p>To revoke the South Kilburn Supplementary Planning Document adopted 2005.</p> <p>KEY Report: Open</p>	Cabinet	Strategic Director, Regeneration and Environment	Lead Member for Regeneration, Growth, Employment and Skills (Councillor Shama Tatler)	19 Jun 2017	Planning, Policy and Projects Tel: 020 8937 6710 paul.lewin@brent.gov.uk

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<p>S106 Project Spend 17-18 To approve the list of S106 spend projects identified in the report.</p> <p>Reason Deferred: because of the changes to Cabinet business during the pre-general election period.</p> <p>KEY Report: Open</p>	Cabinet	Strategic Director, Regeneration and Environment		19 Jun 2017	Planning, Policy and Projects Tel: 020 8937 6710 paul.lewin@brent.gov.uk
<p>Funding for Olympic Way Improvements, Fulton Road to Wembley Park Station To agree allocation of CIL funding contributing towards the improvements to Olympic Way</p> <p>KEY Report: Part exempt</p>	Cabinet	Strategic Director, Regeneration and Environment	Lead Member for Regeneration, Growth, Employment and Skills (Councillor Shama Tatler)	19 Jun 2017	Operational Director, Regeneration Tel: 020 8937 1764 aktar.choudhury@brent.gov.uk

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Applications Support with Lewisham Council To approve the transfer of Application Support staff from Lewisham Council to form a single Applications Support team under the ICT Shared Service. KEY Report: Open	Cabinet	Strategic Director, Resources	Deputy Leader (Councillor Margaret McLennan)	19 Jun 2017	Joint Head of Digital Services Tel: 020 8937 6080 prod.sarigianis@brent.gov.uk
Joint ICT Work with London Borough of Southwark To agree the expansion of the ICT Shared Service to include London Borough of Southwark. KEY Report: Open	Cabinet	Strategic Director, Resources	Deputy Leader (Councillor Margaret McLennan)	19 Jun 2017	Joint Head of Digital Services Tel: 020 8937 6080 prod.sarigianis@brent.gov.uk
Upgrade of ICT Network Infrastructure To approve the award of the contract for the procurement and implementation of new network infrastructure for the ICT shared service KEY Report: Part exempt	Cabinet	Strategic Director, Resources	Deputy Leader (Councillor Margaret McLennan)	19 Jun 2017	Joint Head of Digital Services Tel: 020 8937 6080 prod.sarigianis@brent.gov.uk

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Knowles House To Approve additional investment and procurement route. KEY Report: Part exempt	Cabinet	Strategic Director, Resources	Leader (Councillor Muhammed Butt)	19 Jun 2017	Head of Strategic Property Tel: 020 8937 1705 sarah.chaudhry@brent.gov.uk
Q4 Integrated Finance and Performance Report Quarterly Finance and Performance report. This will be the final performance report for 2016/17. KEY Report: Open	Cabinet	Director, Performance, Policy and Partnerships		19 Jun 2017	Corporate Performance chatan.popat@brent.gov.uk

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<p>Brent Advice Partnership Update Approval for BAP grant funding of £20k for Mencap</p> <p>Reason Deferred: to allow for a revision of the project and because of the changes to Cabinet business during the pre-general election period.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Director, Performance, Policy and Partnerships	Deputy Leader (Councillor Margaret McLennan)	19 Jun 2017	Partnerships and Engagement Manager genevie.george@brent.gov.uk
<p>Digital Strategy For Cabinet to agree Brent's Digital Strategy and approve the funding required to implement the digital programme including to agree to go out to tender for a CRM system and to fast track its implementation within the housing management service.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Director, Performance, Policy and Partnerships	Deputy Leader (Councillor Margaret McLennan)	19 Jun 2017	Director, Performance, Policy and Partnerships Tel: 020 8937 1400 peter.gadsdon@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer by the date stated
Parking Annual Report 2016-2017 To agree and approve for publication the Parking Service's Annual Report 2016/17 KEY Report: Open	Highways Committee	Strategic Director, Regeneration and Environment	Lead Member for Environment (Councillor Eleanor Southwood)	27 Jun 2017	Head of Parking and Lighting Tel: 020 8937 2979 gavin.f.moore@brent.gov.uk
July					
Officer Time Review A review of officer time spent on Barham Park Report: Open	Barham Park Trust Committee	Strategic Director, Resources	Deputy Leader (Councillor Margaret McLennan)	18 Jul 2017	Head of Finance gareth.robinson@brent.gov.uk
Annual Report Annual Report 2016/17 for Barham Park Report: Open	Barham Park Trust Committee	Strategic Director, Resources	Deputy Leader (Councillor Margaret McLennan)	18 Jul 2017	Head of Finance gareth.robinson@brent.gov.uk

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Barham Park- General Update General update on Park and property matters, including status of leases, review of crime and ASB in Barham Park in 2016/17, and progress update on recruitment of project officer. Report: Open	Barham Park Trust Committee	Strategic Director, Regeneration and Environment	Lead Member for Environment (Councillor Eleanor Southwood)	18 Jul 2017	Operational Director, Environmental and Employment Services Tel: 020 8937 5342 chris.whyte@brent.gov.uk
Authority to Procure Care and Support Services in Extra Care Schemes To seek approval to procure care and support services in extra care schemes. KEY Report: Open	Cabinet	Strategic Director, Community Well-being	Lead Member for Community Wellbeing (Councillor Krupesh Hirani)	24 Jul 2017	Operational Director, Adult Social Care Tel: 020 8937 6168 helen.woodland@brent.gov.uk
NNDR Discretionary Discounts 2017/18 To approve NNDR discretionary discount schemes for 2017/18 as announced in the March budget KEY Report: Open	Cabinet	Strategic Director, Resources	Deputy Leader (Councillor Margaret McLennan)	24 Jul 2017	Director, Customer Services Tel: 020 8937 1521 margaret.read@brent.gov.uk

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Telephony Contract To approve the award of the contract for the provision of telephony services for the shared service, including the management of all fixed and mobile services, automated call distribution system (ACD) and provision of minutes and mobile data. KEY Report: Open	Cabinet	Strategic Director, Resources	Deputy Leader (Councillor Margaret McLennan)	24 Jul 2017	Joint Head of Digital Services Tel: 020 8937 6080 prod.sarigianis@brent.gov.uk
Quarter 1 Financial Performance Report Review the council's financial performance for quarter 1. KEY Report: Open	Cabinet	Chief Finance Officer	Deputy Leader (Councillor Margaret McLennan)	24 Jul 2017	Head of Finance benjamin.ainsworth@brent.gov.uk

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<p>LoHAC Lump Sum – Variation of Contract To seek Cabinet approval for a variation of the existing LoHAC Lump Sum agreement, with approval for the Deed of Variation delegated to the Strategic Director, Regeneration & Environment in consultation with the Lead Member for Environment.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Strategic Director, Regeneration and Environment	Lead Member for Environment (Councillor Eleanor Southwood)	24 Jul 2017	Head of Highways and Infrastructure Tel: 020 8937 5151 tony.kennedy@brent.gov.uk
<p>On-street Parking Management Review Programme – Update To update following the approval of the approach for a review of on-street parking in the borough by Cabinet on 15 November 2016.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Strategic Director, Regeneration and Environment	Lead Member for Environment (Councillor Eleanor Southwood)	24 Jul 2017	Head of Highways and Infrastructure Tel: 020 8937 5151 tony.kennedy@brent.gov.uk

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<p>Non-immediate Article 4 Direction withdrawing permitted development rights for Office (B1a), Business (B1c) and Warehousing (B8) to residential.</p> <p>To make a Non-Immediate Article 4 Direction withdrawing permitted development rights for Office (B1a), Light Industrial (B1c) and Warehousing (B8) to residential dwellings.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Strategic Director, Regeneration and Environment	Lead Member for Regeneration, Growth, Employment and Skills (Councillor Shama Tatler)	24 Jul 2017	Planning, Policy and Projects Tel: 020 8937 6710 paul.lewin@brent.gov.uk
<p>School Place Planning Strategy Refresh</p> <p>Cabinet are asked to approve the School Place Planning Strategy Refresh.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Strategic Director, Children and Young People		24 Jul 2017	Operational Director Brian.Grady@brent.gov.uk
<p>Future delivery models for youth provision in Brent</p> <p>To seek approval to go out to tender youth provision in Brent</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Strategic Director, Children and Young People		24 Jul 2017	Interim Head of Inclusion Service Sandra.Bingham@brent.gov.uk

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Borough Plan 2015-2019 Progress Update To review and agree progress against the outcomes in the Borough Plan. KEY Report: Open	Cabinet	Director, Performance, Policy and Partnerships	Leader (Councillor Muhammed Butt)	24 Jul 2017	Head of Strategy and Partnerships Tel: 020 8937 1045 pascoe.sawyers@brent.gov.uk